



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Govt.College Bilaspur Himachal Pradesh
• Name of the Head of the institution	Dr. P. S. Kutwal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01978222417
• Mobile No:	9015002399
• Registered e-mail	principalgpgcbilaspur@gmail.com
• Alternate e-mail	
• Address	Sector Kausrian Bilaspur Himachal Pradesh 174001
• City/Town	Bilaspur
• State/UT	Himachal Pradesh
• Pin Code	174001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	Himachal Pradesh University, Shimla																								
• Name of the IQAC Coordinator	Mr. Prem Jeet																								
• Phone No.	01978222417																								
• Alternate phone No.																									
• Mobile	9418476082																								
• IQAC e-mail address																									
• Alternate e-mail address	premjeetthakur@yahoo.in																								
3.Website address (Web link of the AQAR (Previous Academic Year)	https://iqwing.s3.ap-south-1.amazonaws.com/cms/results/2024-03/1710570429280.pdf																								
4.Whether Academic Calendar prepared during the year?	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcbilaspur.in/wp-content/uploads/2023/07/Acedmic-Calander-2023-24.pdf																								
5.Accreditation Details																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>81.50</td> <td>2004</td> <td>16/09/2004</td> <td>15/09/2009</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.43</td> <td>2013</td> <td>08/07/2013</td> <td>07/07/2018</td> </tr> <tr> <td>Cycle 3</td> <td>B</td> <td>2.01</td> <td>2019</td> <td>01/04/2019</td> <td>31/03/2024</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	81.50	2004	16/09/2004	15/09/2009	Cycle 2	B	2.43	2013	08/07/2013	07/07/2018	Cycle 3	B	2.01	2019	01/04/2019	31/03/2024
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Cycle 3	B	2.01	2019	01/04/2019	31/03/2024																				
6.Date of Establishment of IQAC	01/04/2004																								
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NSS Unit, Government College Bilaspur	NSS	HPU	2023	45000
GC Bilaspur	Road safety club	Directorate of Higher Education	2023	30000
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			10	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>One day workshop on NAAC accreditation process. National seminar and district level pre-rd camp was organized. MOU was signed. One week school on nano-modelling was organized. The college encouraged student participation in sports and cultural activities by providing more opportunities for involvement. Additionally, students actively participated in various cultural competitions, showcasing their talents in music, dance, and other creative fields, promoting holistic development. The IQA Cell of the institution developed the Institutional Development Plan (IDP) for the college.</p>				

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Academic calendrer was prepared through consultation with different stakeholders.	It was effectively implemented.
13. Whether the AQAR was placed before statutory body?	
No	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2023-24	16/02/2025
15. Multidisciplinary / interdisciplinary	
<p>Our college, affiliated with H.P.U. Shimla, follows the curriculum designed by the affiliating university, ensuring that our academic programs are in line with the standards and guidelines set by the university. In the coming academic session, we will implement a more multidisciplinary approach in accordance with the New Education Policy (NEP). This approach will encourage students to explore various subjects beyond their core discipline, promoting a well-rounded educational experience. As part of this shift, students will be required to take Generic Elective (GE) and Skill Enhancement Courses (SEC), allowing them to broaden their knowledge base and develop practical skills. These courses will provide academic freedom, enabling students to select subjects that align with their interests and career goals. In addition to academics, we strongly encourage students to actively participate in extracurricular activities like NSS, NCC, Rovers & Rangers, Red Ribbon Club, and Ek Bharat Shreshtha Bharat. These initiatives foster leadership, community engagement, and social responsibility, helping students become well-rounded individuals. Through such programs, students are empowered to contribute meaningfully to society, further enhancing their personal and professional growth. The implementation of the</p>	

NEP marks an exciting phase in our institution's journey towards holistic education.

16.Academic bank of credits (ABC):

In accordance with the National Education Policy (NEP) 2020, our college is adopting a flexible approach to undergraduate education. The policy allows students to exit at various stages of their academic journey, depending on the number of years completed. After completing one year, students will be awarded a certificate, two years will lead to a diploma, three years will result in a bachelor's degree, and a four-year program will enable students to obtain an honours or research degree. This flexibility provides students with opportunities to exit with valuable qualifications based on their academic progress and aspirations. Additionally, the NEP facilitates credit transfer between national and international institutions, ensuring students have greater mobility and academic freedom. Students can also earn credits from other institutions or online platforms, such as Swayam and e-PG Pathshala, further enhancing their learning experience. To implement the Academic Bank of Credits (ABC) system, which allows students to accumulate and transfer academic credits, a centralized database will be established. This will digitally store the credits earned by students across multiple courses, ensuring seamless credit transfer when students re-enter a program. The college is currently awaiting detailed guidelines from H.P.U. Shimla and the Government of Himachal Pradesh to implement the ABC system effectively, alongside the necessary technical support.

17.Skill development:

The Bachelor of Vocational (B.Voc.) Degree Programme aims to bridge the gap between higher education and the evolving demands of the economy by equipping graduates with the necessary knowledge and skills for employment and entrepreneurship. Introduced by the Department of Higher Education, Government of Himachal Pradesh, the B.Voc. programme aligns with industry needs, offering a flexible and innovative approach to vocational education. This programme combines general education with skill development, providing students with the competencies required for diverse job roles in various sectors. Launched in the 2017-18 academic year, the B.Voc. programme has been implemented in 18 government institutions across the state, benefiting over 4000 students. Students gain practical experience through on-the-job training in partnership with industry leaders like Kapsons, Reliance Trends, and Taj Hotels, among others. The programme is supported by the Himachal Pradesh Skill Development Project, funded by the ADB, and follows a public-private partnership

model. The B.Voc. programme is characterized by its flexibility, dual certification, and integration of general and skill components. Students receive certifications from Sector Skill Councils and universities, ensuring that they acquire both academic and vocational qualifications. Upon completion, students can pursue higher studies, such as an M.Voc. or various PG diploma courses, further enhancing their career prospects.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To appropriately integrate the Indian Knowledge System (IKS) into the curriculum, our institution adopts various measures that reflect and preserve the rich cultural heritage of India. The faculty uses bilingual teaching, facilitating better comprehension and engagement for students from diverse linguistic backgrounds. Efforts to preserve and promote Indian languages, culture, and traditions are central to the institution's approach. For instance, regular yoga sessions are conducted under the guidance of NSS and NCC, promoting physical well-being and spiritual growth. The institution actively celebrates traditional festivals and organizes competitions like Rangoli art, mehndi, folk dance, and folk songs to engage students with Indian cultural practices. Students are also encouraged to participate in campaigns such as the Ek Bharat Shreshtha Bharat (ESEB) campaign and to observe national and local cultural days, such as Hindi Diwas, fostering a sense of cultural pride and unity. The college magazine serves as a platform for students to contribute write-ups in English, Hindi, and Sanskrit, while also highlighting vernacular languages like Pahari and Punjabi. In the Arts stream, Sanskrit is offered as a major subject, and it is also a part of the AECC (Ability Enhancement Compulsory Courses) for Commerce students. Additionally, the Music curriculum includes both folk and classical elements, focusing on preserving and promoting traditional art forms like folk songs and folk dance.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

GC Bilaspur, affiliated with HP University Shimla, is committed to the successful implementation of Outcome-Based Education (OBE), in line with the university's prescribed curriculum. The college ensures that students are provided with a comprehensive and practical learning experience by regularly updating its website with notifications, circulars, and revisions sent by the university. The institution adopts several initiatives to ensure OBE is effectively implemented. Regular theory and practical classes are conducted, supported by workshops, hands-on training programs, skill development sessions, internships, and project work. These

activities enable students to acquire both theoretical knowledge and practical skills essential for their future careers. To assess and attain course outcomes, the college follows a continuous and comprehensive evaluation system. This includes regular attendance tracking, assignments, seminars, project work, group discussions, presentations, internships, and field visits. Additionally, internal and external examinations are conducted to evaluate student performance. Remedial and tutorial classes are offered to support students who may need extra assistance, ensuring that every student has the opportunity to succeed. Workshops and seminars further enhance learning and help students stay updated with the latest industry trends. These efforts collectively contribute to achieving the desired learning outcomes and ensuring the overall development of students.

20.Distance education/online education:

GC Bilaspur actively promotes online education and the use of technological tools to enhance teaching and learning. The college encourages the creation and sharing of digital teaching materials, establishing an e-content repository for students. This allows students easy access to learning resources, enabling them to study at their own pace. The college regularly organizes blended learning programs that combine both online and offline methods for academic and co-curricular activities, ensuring a comprehensive learning experience. In addition to traditional teaching methods, faculty members guide and motivate students to explore various online open course platforms such as SWAYAM-NPTEL and MOOCs. These platforms provide students with opportunities to expand their knowledge beyond the curriculum and enhance their academic profiles. By engaging in these online courses, students gain access to a wide range of resources from renowned institutions. To further support online education, the ICT infrastructure of the college has been continuously strengthened. The college has equipped classrooms with advanced technological tools and is in the process of establishing new smart classrooms. These efforts aim to create an interactive and engaging learning environment, ensuring that students and faculty can effectively utilize technology for academic growth. Through these initiatives, GC Bilaspur is fostering an innovative approach to education, adapting to the needs of modern learners.

Extended Profile

1.Programme

1.1

495

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		3257
File Description	Documents	
Data Template	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		1721
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		880
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		42
File Description	Documents	
Data Template	View File	
3.2 Number of Sanctioned posts during the year		53

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	42
4.2 Total expenditure excluding salary during the year (INR in lakhs)	35.37
4.3 Total number of computers on campus for academic purposes	216

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum Mapping and Alignment: The institution starts by mapping the entire curriculum, ensuring that each component is aligned with specific learning objectives and outcomes. This process helps teachers clarify what needs to be taught and assessed. **Regular Needs Assessment:** The institution conducts regular needs assessments to identify evolving educational requirements, industry trends, and student expectations. These findings inform curriculum updates and revisions. **Pedagogical Innovation:** The institution promotes pedagogical innovation by encouraging teachers to explore modern teaching methods and technologies. This includes the integration of elearning platforms, interactive tools, and multimedia resources to enhance the learning experience. **Quality Assurance and Review:** Robust quality assurance mechanisms are implemented to monitor curriculum delivery. This includes peerreviews, student feedback, and external evaluations to ensure the curriculum remains relevant and effective. **Professional Development:** Faculty and staff are provided with opportunities for continuous professional development to stay updated with the latest teaching techniques and subject matter knowledge. **Documentation and Resources:** Detailed documentation of curriculum plans, course materials, and assessment strategies are maintained. These resources are made readily available to faculty and students to foster transparency and

consistency in curriculum delivery. Data-Driven Decision-Making: The institution leverages data analytics to assess student performance, engagement, and learning outcomes, enabling timely adjustments to the curriculum as needed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/file/d/1zV3blmcBaC8bKAHZgCN7BBgB9-COhTTX/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The faculty members of college work hard to follow the academic calendar prescribed by the HP University in collaboration with the Directorate of Higher Education to complete the syllabus on time and to ensure that the University curriculum is followed with full spirit. In the beginning of the academic session, time table is framed to fulfill the prescribed number of hours for each subject. The academic calendar is uploaded on the college website and displayed on notice boards. Class tests, Mid Term and House examinations are conducted to meet the criteria for internal assessment. Assignments are also given to the students to provide a practicality of a subject. Seminars or Quiz, poster making competitions are organized by different departments in their concerned fields. The results of all these activities become basis for the internal assessment of students before final examinations. Marks are displayed on notice board as per the schedule given in academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

our college prioritizes gender equity and incorporates professional ethics, gender sensitivity, and participatory activities into its curriculum. This holistic approach fosters a respectful and inclusive environment. Key highlights include:

Professional Ethics

- Industry-oriented programs like B.Voc, BBA, BCA, PGDCA, Journalism, and Mass Communication have professional ethics built into their curricula.

Gender Sensitivity

- Gender sensitivity is an integral part of various programs and curricula. - Subjects like sociology, political science, education, public administration, and literature focus on sensitizing students about gender and promoting respectful behavior.

Participatory Activities

- Activities like declamation, poetry recitation, poster making, street plays, field work, community outreach, and gender sensitization activities are organized to promote engagement and awareness.

Your college's commitment to gender equity, professional ethics, and

participatory activities creates a supportive and inclusive environment for students to grow and develop.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

237

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

356

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college employs various measures to assess the learning levels of its students. The learning level of each student admitted to a particular course is evaluated at different stages. Initially, a student's learning level is indicated by their performance in the qualifying exam or entrance test. This is followed by interactions with the admission committees of respective departments during the counseling process.

Furthermore, the learning level of a student in a specific subject is identified by the respective subject teacher during their regular class sessions. This is typically accomplished through open discussions, tutorials, or class quizzes/tests on specific topics held at regular intervals throughout the academic session. Additionally, students are required to submit assignments on particular topics, complete small project reports, and give presentations to their faculty members. They are also expected to participate in House Exams. All of these processes collectively monitor the development of individual students' learning levels. Govt. College Bilaspur also organizes special remedial sessions for slow learners, allowing them to work closely with their faculty and peers to help them catch up with their studies. In contrast, advanced learners receive guidance for various competitive exams in their respective streams. Furthermore, advanced learners are encouraged to mentor weaker students, providing explanations and notes, which not only makes peer learning interactive and enjoyable but also contributes to a better understanding of the concepts for advanced learners.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1qU-BD0lDx9ps67MSbl319P9iJZ6dy3AN/view?usp=sharing
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3257	68

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides practical learning opportunities in various ways. For instance, students go on trips to nearby places such as industrial areas in Punjab and Himachal Pradesh, as well as historical and culturally significant sites in Himachal Pradesh. These trips help students learn about new technologies and allow them to undertake small projects. Moreover, the college regularly arranges workshops and training programmes to enhance research skills and career development. Additionally, both on and off-campus workshops and training sessions cover topics like Disaster Preparedness and Digital Marketing. Through involvement in clubs and societies like NSS, NCC, Rover and Rangers, students develop essential life skills, leadership qualities, and professional competencies through hands-on activities and overcoming challenges. Students come together to create the college magazine, with different sections overseen by student editors. Inter-departmental competitions serve as platforms for collaborative learning, encompassing activities such as paper reading, debates, declamations, quizzes, poster making, and slogan writing. Problem-solving methodologies are implemented to enhance learning experiences, with a special focus on addressing the needs of slow learners. Before final exams, revision sessions are held to provide additional support. Teachers compile a list of slow learners and facilitate the formation of peer groups where advanced learners assist their peers.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/1zq2E7usvfcM6T7HPu5mnEbx7TndKqclg/edit?usp=sharing&ouid=113902106908491565865&rtpof=true&sd=true

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Guest speakers are invited to conduct online lectures as a complement to traditional classroom instruction. The college seminar rooms and classrooms are equipped with state-of-the-art technology, including smart boards, digital podiums, projectors, and audio systems. Abundant well-equipped laboratories and over 150 computers are available for both students and teachers. Access to a vast array of books and journals is facilitated through the Soul software in the Library. The entire campus is equipped with WiFi-enabled Internet access via a high-speed lease line

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment at the college is divided into internal and external components, with a ratio of 30:70 respectively, as outlined in the college prospectus and program curricula. The internal assessment, totalling 30 marks, is transparently conducted through various means. Attendance, worth 5 marks, is graded based on specific percentages. House exams, comprising 10 marks, are meticulously organized by the college and overseen by the House Exam Committee to ensure fairness. In-class evaluation, worth 15 marks, includes class tests, quizzes, assignments, and participation in seminars, with immediate feedback provided to students. External assessment, constituting 70 marks, is primarily based on the term-end examination, centrally conducted by Himachal Pradesh University.

Students who have grievances regarding internal examinations have the option to either represent themselves or approach the concerned teacher directly to seek resolution. If a student fails to qualify in one course, they may appear for a supplementary examination, while failure in two courses results in being awarded a compartment. For three or more course failures, the student is required to repeat the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1VTaZ30eZsCTceDY07jqvuuM0l2wwWXUi/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. College Bilaspur has a well established mechanism for internal examinations and evaluation process. The schedule of the internal examination is prepared, displayed on notice board and shared with

all the stakeholders well in advance. The questionpapers are set by respective faculty members based on the syllabus covered as per the HPU guidelines. Students appear for their house exams and their answer-scripts are evaluated by the respective faculty member. Each of the faculty member ensures full secrecy, impartiality and integrity of the character during question paper setting and evaluation of the answer-scripts. The evaluated answer scripts are shown to the individual students in the class where doubts/queries of student about their evaluation are taken, clarified and rectified. If anyhow any students still not satisfied then the college has mechanism to get the transcripts rechecked by another faculty member of same subject. Thereafter, the record of internal examination is finalized after full satisfaction of the individual student. This ensures the transparent, efficient and time bound rectification of the grievances reported related to internal examinations at our college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1VTaZ30eZsCTceDYQ7jqvuuM0l2wwWXUi/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Govt. College Bilaspur offers undergraduate (UG) and postgraduate (PG) courses in Humanities, Commerce, Science, and Vocational/Technical Courses affiliated with Himachal Pradesh University, aiming to foster responsible, civic-minded individuals and holistic development.

Program Outcome (PO)

Humanities: The program broadens students' understanding of culture, society, and history through courses in literature, political science, sociology, and history. It develops critical thinking, and communication skills, and prepares students for competitive exams or further studies.

Commerce: Focuses on business principles, financial management, and economic theories. Students gain skills in financial analysis, decision-making, and corporate governance, preparing them for

careers in business and finance with a technology-driven approach.

Science: Offers a strong foundation in scientific inquiry, experimentation, and data analysis, preparing students for careers in research, healthcare, or environmental management, emphasizing critical thinking and interdisciplinary collaboration.

Vocational/Technical Courses: These courses enhance employability by offering industry-specific skills in IT, retail, and tourism, aligned with the National Skills Qualifications Framework (NSQF) to meet industry demands and foster professional ethics.

Course Outcomes (CO)

Humanities: Enhances analytical skills, communication, and engagement with social issues.

Commerce: Builds proficiency in financial analysis, business laws, and strategic decision-making.

Science: Fosters data analysis, problem-solving, and interdisciplinary research.

Vocational/Technical: Enhances technical competence and problem-solving abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Govt. College Bilaspur, the evaluation of Program Outcomes (PO) and Course Outcomes (CO) is a continuous process aimed at assessing student learning and supporting effective teaching. The college ensures timely content delivery as per the syllabus, complemented by regular formal evaluations. To enhance student learning, various intra/inter-faculty activities like case studies, debates, and competitions are organized, encouraging students to apply their knowledge to real-world situations. Extracurricular activities also promote sportsmanship and overall development.

Faculty members adopt student-centric teaching methods, including experiential learning, participative learning, and problem-solving approaches, especially in Science, BCA, BBA, and vocational courses like B.Voc. These courses are designed to include practical schedules and promote active participation. Teachers organize seminars, national and international conferences, and provide additional support to slow learners through tutorial sessions.

PG students are guided towards emerging research areas, encouraged to publish their project work, and participate in workshops and seminars to interact with experts. These initiatives aim to prepare them for higher education and research, including Ph.D. pursuits. Field trips and industrial visits further enhance learning, providing real-world exposure and practical experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

822

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/10cU8y0vRQ73zMYx0LNEZGRrBGTQm6jy7/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1mrB2JulwvopsOEhibkqdEfso7eZ_2pIf/vi

[ew?usp=sharing](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various co curricular activities are carried out in the college to sensitize students about social issues and for overall development of their personality. During this year students have participated in

many NCC, NSS and other camps. 1. A blood donation camp was organised in the college in which 11 students donated blood for a noble cause. 2. Cadets participated in Puneet Sagar Abhiyan in which they cleaned shores of Govind Sagar Lake in Bilaspur. 3. Students celebrated International yoga Day on 21 June. They organised rallies on the topics pollution, water conservation, Swachh Bharat abhiyan, save environment etc. 4. 01 Naval cadets has represented our college in Republic Day parade in New Delhi on 26 January, 2024. The aim of all these activities is to develop qualities of comradeship, leadership, unity, discipline etc. among the students so that they can be good citizen of the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

80

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4207

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

34

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college cultivates a dynamic learning environment that extends beyond traditional classrooms. There are 42 well-ventilated Wi-Fi enabled classrooms, equipped with blackboards/green boards, lecture stands, and comfortable furniture, provide the foundation for a focused learning experience. A spacious multipurpose hall with a 300-person capacity caters to guest lectures, workshops, and other academic events. Wi-Fi blanketing the entire campus facilitates access to learning resources and fosters collaboration. Beyond academics, the college prioritizes a holistic student experience. A dedicated yoga centre promotes physical and mental well-being, while separate indoor and outdoor gymnasiums offer opportunities for strength training and physical conditioning. Students can explore their athletic passions through a variety of indoor and outdoor games facilities, including a multipurpose playground and dedicated badminton courts with modern synthetic flooring. A separate music department provides resources and guidance for musically inclined students, potentially hosting events where they can showcase their talents. In total, this comprehensive suite of facilities, encompassing classrooms, technology, fitness centers, sports grounds, and a dedicated music department, fosters a dynamic and enriching learning environment that caters to the academic, physical, and cultural development of students.

ICT Infrastructure:

- Desktops: 202 (135 in laboratories and 67 in office, various

departments, career counseling, library etc.).

- The college has 7 classrooms with smart boards.
- There are 9 classrooms/Labs with Kaon, LCD/ LED projectors and LCD TV.

Laboratories

- The college has 24 well-equipped laboratories. Out of which 6 laboratories has computational facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1zlw1V-yhu7wSWcaUe1QLJv9iLLHoS0so/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports games, yoga, and cultural activities. For practice and organization of these activities, the college has outdoor as well as indoor space. The students practice the various games in the open campus area. This area is generally used to organize activities like Volleyball, Basketball, Kabaddi, Kho-Kho and Athletics.

- There is one outdoor playground for Kho-Kho, Handball, Kabaddi, Vollyball and for Field Events.
- The college has one Gymnasium Hall, Open Gymnasium and one yoga centre.
- The college also has one indoor hall for table Tennis, Carom, Chess. One practice hall for cultural Activities (Vocal) and one practice hall for cultural activities (instrumental).
- The college has hosted significant sports and cultural events of varying magnitude at college and state levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1c6t550T3fbV NcnJv_0yDWRjwNBtFyfDC/view?usp=drive link

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1KI_ffym35SwkdUcC4ACwGvC7Ca5TY8qS/view?usp=drive_link
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

20.16

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college library, using the SOUL 3.0 Integrated Library Management System since 2022, offers a fully automated solution that enhances the management and accessibility of resources. The software's modules include Administration, Cataloguing, Circulation, OPAC, Serials Control, and more, which streamline various library

functions. The Administrative Module ensures smooth operation by setting rules for processes like vendor management, budget allocation, and user categorization. These parameters are configured before going live to ensure the software runs without issues.

The Cataloguing Module maintains a comprehensive database of resources, including authors, subjects, and series, aiding library staff in efficiently processing new acquisitions. The Circulation Module helps in managing user records, book transactions (issue, return, renewal), and generating various reports. It also allows users to reserve and issue books on interlibrary loan.

A major highlight of SOUL 3.0 is the Web OPAC module, which provides a user-friendly interface for students and faculty to search for library materials by various criteria, including location. This advanced search capability has made it easier for users to access necessary references, significantly improving both the efficiency of library operations and user experience. Thus, SOUL 3.0 has greatly enhanced the accessibility and management of library services.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.78

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

109

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is committed to providing state-of-the-art IT facilities and seamless internet connectivity to support both academic and administrative needs. The campus houses 216 computers, including 135 in laboratories and 66 in offices and departments, ensuring ample resources for students and staff. These computers are spread across various teaching departments, labs, and the library, all of which are fully functional. Additionally, 16 classrooms are equipped with modern teaching aids, such as smart panels, LCD/LED projectors, or TVs, enhancing the learning experience.

The institution regularly updates its IT infrastructure, reflecting both quantitative and qualitative improvements. Seven well-equipped computer labs are strategically located across the campus, tailored to meet the needs of different academic disciplines. Notable facilities include a new IT Lab with 28 computers and a multifunctional printer, as well as specialized labs for BCA, PGDCA, and BBA/BTTM/Biotechnology students, ensuring dedicated resources for diverse courses.

Campus-wide Wi-Fi connectivity ensures seamless internet access for all students, staff, and hostel residents, facilitated by ten strategically placed access points, supplemented by additional free Wi-Fi access from Reliance-JIO. All departments are connected to the campus network, fostering a collaborative and resource-rich academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

216

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.37

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution demonstrates a commitment to efficiency and excellence through various committees dedicated to repair and maintenance. Skilled personnel, including SLA, JLA, and LA, are engaged for the upkeep of laboratories, ensuring optimal functionality. The campus cleanliness and sports ground maintenance are managed by a dedicated team comprising sweepers, College Beautification Committees, Eco-club, NSS Camps, and Swachhata Drives, collectively contributing to a pristine and vibrant environment. The library, a hub of knowledge, is meticulously maintained with the assistance of a dedicated library attendant who ensures the orderly management of library assets.

Strategic scheduling of the institution's timetable ensures maximum utilization of resources, including classrooms, labs, IT lab, Conference Hall, Multi-Purpose Hall, theatre classrooms, sports complex, and grounds. Embracing technology, the institution provides Wi-Fi facilities across the campus, enabling students and faculty to stay abreast of the latest information. Additionally, the provision of boys and girls hostels at nominal charges reflects the institution's commitment to providing affordable and comfortable boarding and lodging facilities for its students. Through these systematic approaches to maintenance, cleanliness, and resource utilization, the institution ensures a conducive and progressive learning environment for all its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2768

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://docs.google.com/document/d/1F00qAt96381a9Gjc147aYMFoWLH-NHLu/edit?usp=sharing&ouid=113902106908491565865&rtpof=true&sd=true
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

51

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year, Government College Bilaspur follows the regulations set by the University for student elections, ensuring that students have representation in various committees. These student representatives actively participate in committee meetings, contributing to discussions and the decision-making process. The Student Council plays a crucial role in maintaining academic discipline, supporting a conducive learning environment.

Beyond academics, the Student Council is involved in a wide array of

co-curricular, extracurricular, and sports activities. Council members are assigned specific tasks during events such as the Annual Sports Day, Prize Distribution Program, Cultural Activities and Competitions, and the Annual NSS Winter Camp. They also contribute to significant occasions like the NCC Republic Day Parade, where they showcase leadership and teamwork.

Moreover, Student Council members take on a proactive role in organizing and coordinating various inter-college events and competitions. They assist faculty members and act as liaisons for students, ensuring smooth communication and effective execution of college and departmental activities. Through their dedication and involvement, the Student Council not only enhances the overall campus experience but also nurtures leadership, responsibility, and teamwork among students, contributing to the overall growth of the institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/14h014kr8AT1LaCgZ0YifemumrliF2Ufi/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Government College Bilaspur (H.P.) was established in 1999 under the name of the Old Students Association. Its primary objective is to foster cooperation between alumni and the college administration to enhance the overall development of the institution. The association plays a pivotal role in supporting deserving and needy students financially, ensuring that they have the resources needed for their academic success.

In addition to its educational support, the Alumni Association actively engages in social welfare initiatives, such as organizing health camps, blood donation drives, and other charitable events for the benefit of both members and the wider community. The association also contributes valuable suggestions regarding academic growth, infrastructure improvements, and the general welfare of students, ensuring the institution's continual progress.

To strengthen communication and engagement with alumni, the association has embraced modern technologies, including social media platforms. This digital presence allows for more effective and timely interactions, enabling alumni to stay connected and contribute to the college's growth. Through regular annual meetings and ongoing activities, the association continues to play a crucial role in the college's development and in the lives of its students and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration sets plans- both long and short term based on the vision and mission of the college. Policy making and planning are carried out keeping in mind the stakeholders. All stakeholders are actively encouraged to participate and express their views for effective decision making & policy formulation. For effectively implementing the above mentioned vision and mission, the administration associates with various committees to specifically focus on each and every component related with the core objective of the institution. The Staff Council is an important platform for the interaction between the Principal and the faculty members. The Principal convene regular meeting with Staff council and various committees' members for planning and mandated tasks of their committee. The college has a Grievance Committee and students' association which represent the issues to the Principal. To ensure best practices in governance and management, the IQAC plays an active and significant role and oversees all activities organised under its aegis. All stakeholders provide informal feedback and action taken report play a vital role for the implementation of vision and mission of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1FwUfI4hILnE-DLWcWBmly33K62JY4FH3d/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The progressive administration of a college is the result of effective leadership of the college. The vibrant and motivated Principal of the College, as the topmost administrative officer, has successfully created the environment of mutual trust and he has effectively decentralised the governance. The college has a decentralized participative structure for managing the functioning of the institution. The Principal of the college delegates all the powers to the convener's of the various communities formed at the beginning of the year and convener co-ordinates with all the committee members to execute the assigned work. Each department works under the head of the department for strategic alliance between the Principal and other faculty members of the Department.

The college appoints specialised admission committees for sciences, humanities and commerce streams. A helpdesk committee constituting of faculty and student volunteers is available for admission-related queries. The college has a grievance redressal committee that works around the year to cater to student-related issues. To encourage value based education catering to the needs and demands of the society the college enroots with departments such as NCC NSS, Rover and Rangers for multidimensional growth of the students. The college also has a College Students Central Association body which is a governing body of students named under the flagship of CSCA which joins hands with the administration in improving the health of the college. The well-defined organizational structure of the college highlights that decentralization is the core principle in the overall functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

GC Bilaspur being a government institution, follows the government policies. For effectively running the institution a strategic plan for the students, teachers, infrastructure, technology is prepared keeping in mind all the stakeholders. The guidelines of DHE is strictly kept in mind while carrying out the plans various committees are set up right at the beginning of the year for smoothly running the institution. Apart from this regular meetings are held from time to time as per the need of the requirement. IQAC and advisory committee regularly hold meetings for effectively managing the administration keeping in mind the directions of DHE and local administration from time to time Departments also chalk out their annual plans and also plan various activities to be conducted throughout the year

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College Bilaspur adheres to policies set by the state government and the University Grants Commission (UGC). The institution is administratively managed under the Department of Higher Education, Himachal Pradesh (HP), and follows the guidance of the Directorate of Higher Education in Shimla. The Principal, as the head of the institution, manages internal affairs, with authority delegated to the senior-most faculty member in the absence of the Principal.

Appointments for permanent faculty are made through a competitive process via the Himachal Pradesh Public Service Commission (HPPSC), while non-teaching staff are also recruited by HPPSC. Faculty for self-financed and community programs are appointed by the Principal after a selection panel process.

Service rules and procedures for staff are governed by various central and state regulations. These include Central Civil Services Rules, Pension Rules, and Conduct Rules, alongside Himachal Pradesh Financial and Treasury Rules. The institution also follows the Right to Information Act, 2005, and the Sexual Harassment of Women at Workplace Act, 2013.

UGC regulations, such as those for college affiliation, ragging prevention, and online learning, are strictly followed to ensure compliance with national educational standards. The college operates under a framework of good governance, promoting transparency and accountability in its administration.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/id/urn:aaid:sc:AP:e16aeb60-54b1-4421-a931-f319d55326df
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government College Bilaspur ensures that all welfare schemes provided by the government for its employees are communicated and accessible. These include a range of leave options, such as duty leave for conferences and seminars, maternity and paternity leave, study leave, earned leave, and leave encashment. Additionally, employees are covered under group insurance schemes, provident fund/NPS, gratuity, and other retirement benefits. The college also offers duty leave for faculty development programs and provides TA/DA for employees on official duty.

The college supports its staff with a dedicated canteen space and residential rooms for accommodation. A well-equipped browsing area in the library further enhances the learning and research capabilities of faculty members. The Prevention of Sexual Harassment Cell ensures a safe and supportive environment for all staff

members. The institution actively encourages professional development by facilitating faculty participation in conferences, workshops, and other academic events at national and international levels. Training in computer and software management is also provided for non-teaching staff.

Moreover, a fully equipped gymnasium is available to staff for physical well-being. Faculty performance is regularly evaluated through the Annual Confidential Report (ACR) as part of the Performance Appraisal System, in line with UGC and state government guidelines, fostering continuous professional growth and recognition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

60

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The professional performance and achievements of faculty members at Government College Bilaspur are assessed through the Annual Confidential Report (ACR), following the guidelines set by the UGC and the State Government. The ACR is submitted to the Principal, who oversees the evaluation process. Afterward, the report is communicated to the Directorate of Higher Education for further

review, which helps in career enhancement and other administrative purposes. The performance appraisal of faculty members is assessed by both the Principal and the Directorate, ensuring alignment with institutional and governmental standards.

For non-teaching staff, their performance is evaluated based on their work, behavior, and completion of assigned tasks on an annual basis. While there is a formal appraisal system for non-teaching staff, Class IV employees do not follow a structured performance appraisal system. Instead, their evaluation is based on periodic assessments of their work and conduct, as observed by the authorities. This system ensures that the contributions of all staff members, regardless of their role, are regularly reviewed to maintain a high standard of service and productivity within the institution. Through these evaluations, the institution promotes continuous development and helps identify areas for improvement, fostering a supportive work environment for all employees.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=notice_board&tid=6
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As this institution is a Government College, funds are utilized strictly as per the financial rules and regulation of the state Government after performing all codal formalities. The college conducts regular internal and external financial audits to maintain transparency in the expenditure as per the direction of the Government of Himachal Pradesh. The Principal monitors the proper division and utilization of all funds. Various committees such as the Advisory committee, Purchase committee are also constituted for proper utilization of these funds. The bursar of the college also looks after the financial matters. For the utilization of the PTA fund, approval of the PTA Executive is a prerequisite and the PTA secretary keeps necessary records related to the utilization of fundss. The funds generated through self-financing courses are utilized after the approval of the HEIS management committee. The external audit of the Government funds is done by the auditors from

the office of the Accountant General (AG) of Himachal Pradesh Shimla. The audit of PTA and HEIS funds is done by the registered Chartered Accountants. In all the audits various accounts and objections are settled.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1jbALTPEKVg4_pKCqGa47PnDl9mJXbBKF/view?usp=sharing
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. There is transparency in finance and accounts. Various software like online Treasury Information System (OLTIS), esalary, e-vitran, e-pension, e-NPS etc. are there in HP Treasury Department to release the salary of the regular staff. Any other remuneration to the staff is to be given online and through checks. Administrative committees including Advisory & Purchase/ GEM committee have been constituted to monitor the optimum utilization of funds. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the purchase verification committee. The Principal, Advisory and purchase committees ensure that the expenditure lies

within the budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. Purchase committee can give the sanction below Rs. 3000 and sanction of Rs. One lakh and above is send to Director of Higher Education.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1gL8yNOYlmcCJV5YQWbKirY-ERp0UaeTU/view?usp=sharing
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college. IQAC review the facilities provided to the stakeholders at regular interval. The IQAC plays a crucial role in the enhancement and maintaining the quality of education in the institution. The different initiatives have been taken for the implementation of Green practices in the campus. The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Awareness Programme on Renewable Energy and e-Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments. The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. The IQAC has advised the administration to enrich ICT infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitored the progress of the institution and mobilized resources for the overall development of this institution. The periodic meetings of the cell were held and plans/policies for developing academic quality and infrastructural facilities were discussed. The committees were assigned the responsibilities of executing these policies and plans. Review meetings of the IQAC were also held at periodic intervals through its various Staff Council committees to ensure the completion or implementation of these plans/ decisions i.e., teaching-learning process, structures and methodologies of operations and learning outcomes. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. Feedback collected from students and stakeholders were also analyzed at the meetings of IQAC and necessary steps were taken to improve teaching learning process. Besides this, the college has made strong initiatives to strengthen the library and ICT facility to the students. The books of different subjects have been purchased as recommended by the teachers for the library. Besides this, ICT facility has been boosted by upgrading class rooms into smart class rooms and making campus Wi-Fi enabled. All these efforts made by the college have shown constant academic excellence by its good academic results

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Bilaspur is committed to fostering gender equity by addressing the challenges posed by a deep-rooted patriarchal system and creating a safe and inclusive environment for all students, especially women. The college recognizes the importance of ensuring equal opportunities and ruling out gender-based discrimination, which is fundamental for the transformation of education and society.

To promote gender equity, the college has established various measures and facilities to create a supportive and healthy working environment. Specific committees, such as the Anti-Sexual Harassment Committee and Internal Complaint Committee, are in place to address any grievances related to gender-based issues. These committees work proactively to prevent harassment and provide a platform for women to voice their concerns.

The college also promotes awareness about gender equality through seminars, workshops, and awareness programs. Safe spaces for women students are created, ensuring that they feel secure and supported in their educational journey. Additionally, the infrastructure, such as well-equipped women's restrooms and hostels, is designed with the needs of female students in mind.

By focusing on creating an environment where gender equity is valued, Government College Bilaspur seeks to empower women, encourage their active participation in all spheres of college life, and contribute to a broader societal change towards equality.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1Le0_oBwidhTtuPzyZehT902KRS7Qc1f0/edit?usp=sharing&ouid=113902106908491565865&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government College Bilaspur has implemented a robust solid waste management policy to ensure the effective disposal and recycling of waste. The college focuses on reducing waste generation and diverting as much waste as possible from landfills by promoting recycling and reuse. A key strategy in this process is the effective segregation of waste into wet and dry categories, which prevents contamination of recyclable materials and ensures proper disposal.

- 1. Wet Waste:** This includes all organic and food waste but excludes items like paper plates and cups, which are often mistakenly categorized as wet waste.
- 2. Dry Waste:** This encompasses all non-organic materials, excluding e-waste.

The college has strategically placed color-coded bins across the campus based on traffic volume and the types of waste typically generated. These bins help in easy and clear segregation of waste. For garden waste, composite pits have been created to support

organic waste management. Additionally, the waste collected is handled by the concerned government authority, ensuring proper disposal and recycling processes are followed.

By focusing on waste segregation and promoting recycling, the college adopts a practical approach to managing solid waste, contributing to environmental sustainability and minimizing its ecological footprint. The initiative reflects the institution's commitment to responsible waste management practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution encourages students to actively participate in a variety of departmental, inter-departmental, and inter-college programs, organized to sensitize them towards cultural, regional, linguistic, communal, and socio-economic diversities. These activities aim to foster an inclusive environment and promote respect for diverse traditions and backgrounds.

The NCC and NSS play a crucial role in this mission, focusing on the holistic development of students. The college has successfully raised awareness about national unity, social responsibility, and personal well-being. These initiatives have also helped students understand the importance of preserving cultural and communal harmony.

Moreover, the "Hindi Diwas Celebration" organized by the Department of Hindi serves to promote love for the mother tongue, while celebrating linguistic diversity and national unity. Such activities cultivate a sense of pride in one's heritage, encouraging students to appreciate the rich linguistic and cultural fabric of the country. Overall, these efforts contribute to the development of well-rounded, socially conscious individuals who are aware of and respect the diversities within society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is deeply committed to instilling constitutional obligations in its students and staff, aiming to nurture responsible and informed citizens. To promote this vision, "Constitution Day" was celebrated on 26th November 2023 by the NCC Army Wing, with expert lectures focusing on the life and contributions of Dr. Bhim Rao Ambedkar. These lectures highlighted his pivotal role in drafting the Indian Constitution, emphasizing the rights and duties enshrined in it. The celebration also included a painting and poster-making competition, where students creatively depicted various aspects of the Constitution, encouraging them to engage with its values.

The Republic Day celebration further underscored the significance of the Indian Constitution, fostering a sense of national pride and understanding of its role in shaping the country's democratic framework. Similarly, the Independence Day Parade was organized to commemorate India's struggle for freedom and the crucial role of the Constitution in ensuring the rights of citizens.

To instill patriotism, the institution also celebrated Kargil Vijay Diwas, honoring the sacrifices made by soldiers during the Kargil War and emphasizing the importance of national unity and pride. Through these initiatives, the college strives to cultivate a sense of civic responsibility, national pride, and respect for the Constitution among its students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code C. Any 2 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has made exemplary efforts to integrate the celebration of various national and international days and festivals into the learning experience, fostering a sense of unity, national pride, and environmental consciousness among students. Faculty, staff, and students come together enthusiastically to celebrate these events, paying tribute to national leaders and promoting key values related to patriotism, environmental awareness, and social responsibility.

The NSS played a central role in celebrating important events such as "Gandhi Jayanti" "National Unity Day" etc emphasizing the significance of national leaders and the spirit of unity. Similarly, the NCC Army Wing organized the celebration of "Full Statehood Day" "World Water Day" "World Earth Day" , and "International Yoga Day" focusing on environmental conservation and wellness.

The Red Ribbon Club marked "World AIDS Day" on 1st December 2023, raising awareness about HIV/AIDS. Other events organized by the NCC Army Wing included "World No Tobacco Day" and "Kargil Vijay Diwas" , promoting health awareness and patriotism. These initiatives ensure

students are well-rounded, socially aware individuals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nowadays, education has become a rat-race with studying and stress becoming more and more interlinked to each-other. This defeats the very purpose of education, producing emotionally weak graduates and post-graduates. Tough competition, pressure from social and peer group for recognition makes them vulnerable to the allure of substance abuse as a coping mechanism and pushes them towards the evils of substance abuse as well This induces stress and mental distress. To combat this alarming trend GC Bilaspur incorporates timeless practices like meditation and yoga, deeply rooted in Indian culture, into our educational framework. The college boasts a tranquil and stress-free environment, evident in our consistent outstanding performance in both academics and sports. The mentor mentee sessions have yielded great preparing and guiding students for challenges in personal and professional lives. With a significant number of female students across all streams we take pride in stress free campus with no case reported for any kind of abuse, ragging or drug abuse. Our students exhibit exceptional teamwork and social responsibility, as the college regularly hosts various events of repute at state, national and international level with active participation and cooperation of students

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Bilaspur takes pride in fostering a supportive and inclusive environment for its employees, particularly women, by providing a well-structured day-care facility. This initiative reflects the institution's commitment to gender equity and work-life balance, enabling women employees to excel in their professional roles without compromising their caregiving responsibilities. The day-care centre is equipped with all necessary furniture and facilities to ensure a safe and nurturing environment. It operates during working hours, catering to the diverse needs of employees with young children. This facility alleviates the stress associated with finding reliable childcare, allowing women staff members to focus on their academic and administrative duties with peace of mind. Moreover, it fosters a culture of empowerment by enabling women to actively participate in career-building activities, research, and professional development without the dual burden of work and childcare. The day-care facility stands as a testament to the institution's progressive approach, ensuring that no employee has to choose between career aspirations and familial responsibilities. By addressing this critical need, the institution strengthens its distinctiveness and commitment to creating a balanced, equitable, and inclusive workplace that supports the holistic development of its employees and their families.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum Mapping and Alignment: The institution starts by mapping the entire curriculum, ensuring that each component is aligned with specific learning objectives and outcomes. This process helps teachers clarify what needs to be taught and assessed. **Regular Needs Assessment:** The institution conducts regular needs assessments to identify evolving educational requirements, industry trends, and student expectations. These findings inform curriculum updates and revisions. **Pedagogical Innovation:** The institution promotes pedagogical innovation by encouraging teachers to explore modern teaching methods and technologies. This includes the integration of elearning platforms, interactive tools, and multimedia resources to enhance the learning experience. **Quality Assurance and Review:** Robust quality assurance mechanisms are implemented to monitor curriculum delivery. This includes peerreviews, student feedback, and external evaluations to ensure the curriculum remains relevant and effective. **Professional Development:** Faculty and staff are provided with opportunities for continuous professional development to stay updated with the latest teaching techniques and subject matter knowledge. **Documentation and Resources:** Detailed documentation of curriculum plans, course materials, and assessment strategies are maintained. These resources are made readily available to faculty and students to foster transparency and consistency in curriculum delivery. **Data-Driven Decision-Making:** The institution leverages data analytics to assess student performance, engagement, and learning outcomes, enabling timely adjustments to the curriculum as needed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://drive.google.com/file/d/1zV3blmcBaC8bKAHZgCN7BBgB9-COhTTX/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The faculty members of college work hard to follow the academic calendar prescribed by the HP University in collaboration with the Directorate of Higher Education to complete the syllabus on time and to ensure that the University curriculum is followed with full spirit. In the beginning of the academic session, time table is framed to fulfill the prescribed number of hours for each subject. The academic calendar is uploaded on the college website and displayed on notice boards. Class tests, Mid Term and House examinations are conducted to meet the criteria for internal assessment. Assignments are also given to the students to provide a practicality of a subject. Seminars or Quiz, poster making competitions are organized by different departments in their concerned fields. The results of all these activities become basis for the internal assessment of students before final examinations. Marks are displayed on notice board as per the schedule given in academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

our college prioritizes gender equity and incorporates professional ethics, gender sensitivity, and participatory activities into its curriculum. This holistic approach fosters a respectful and inclusive environment. Key highlights include:

Professional Ethics

- Industry-oriented programs like B.Voc, BBA, BCA, PGDCA, Journalism, and Mass Communication have professional ethics built into their curricula.

Gender Sensitivity

- Gender sensitivity is an integral part of various programs and curricula. - Subjects like sociology, political science, education, public administration, and literature focus on sensitizing students about gender and promoting respectful behavior.

Participatory Activities

- Activities like declamation, poetry recitation, poster making, street plays, field work, community outreach, and gender sensitization activities are organized to promote engagement and awareness.

Your college's commitment to gender equity, professional ethics, and participatory activities creates a supportive and inclusive environment for students to grow and develop.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

237

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2500

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

356

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college employs various measures to assess the learning levels of its students. The learning level of each student admitted to a particular course is evaluated at different stages. Initially, a student's learning level is indicated by their performance in the qualifying exam or entrance test. This is followed by interactions with the admission committees of respective departments during the counseling process.

Furthermore, the learning level of a student in a specific subject is identified by the respective subject teacher during their regular class sessions. This is typically accomplished through open discussions, tutorials, or class quizzes/tests on specific topics held at regular intervals throughout the academic session. Additionally, students are required to submit assignments on particular topics, complete small project reports, and give presentations to their faculty members. They are also expected to participate in House Exams. All of these processes collectively monitor the development of individual students' learning levels. Govt. College Bilaspur also organizes special remedial sessions for slow learners, allowing them to work closely with their faculty and peers to help them catch up with their studies. In contrast, advanced learners receive guidance for various competitive exams in their respective streams. Furthermore, advanced learners are encouraged to mentor weaker students, providing explanations and notes, which not only makes peer learning interactive and enjoyable but also contributes to a better understanding of the concepts for advanced learners.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1qU-BD01Dx9ps67MSbl319P9iJZ6dy3AN/view?usp=sharing
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3257	68

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides practical learning opportunities in various ways. For instance, students go on trips to nearby places such as industrial areas in Punjab and Himachal Pradesh, as well as historical and culturally significant sites in Himachal Pradesh. These trips help students learn about new technologies and allow them to undertake small projects. Moreover, the college regularly arranges workshops and training programmes to enhance research skills and career development. Additionally, both on and off-campus workshops and training sessions cover topics like Disaster Preparedness and Digital Marketing. Through involvement in clubs and societies like NSS, NCC, Rover and Rangers, students develop essential life skills, leadership qualities, and professional competencies through hands-on activities and overcoming challenges. Students come together to create the college magazine, with different sections overseen by student editors. Inter-departmental competitions serve as platforms for collaborative learning, encompassing activities such as paper reading, debates, declamations, quizzes, poster making, and slogan writing. Problem-solving methodologies are implemented to enhance learning experiences, with a special focus on addressing the needs of slow learners. Before final exams, revision sessions are held to provide additional support. Teachers compile a list of slow learners and facilitate the formation of peer groups where advanced learners assist their peers.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/document/d/1zq2E7usvfcM6T7HPu5mnEbx7TndKqclg/edit?usp=sharing&oid=113902106908491565865&rtpof=true&sd=true

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Guest speakers are invited to conduct online lectures as a complement to traditional classroom instruction. The college seminar rooms and classrooms are equipped with state-of-the-art technology, including smart boards, digital podiums, projectors, and audio systems. Abundant well-equipped laboratories and over 150 computers are available for both students and teachers. Access to a vast array of books and journals is facilitated through the Soul software in the Library. The entire campus is equipped with WiFi-enabled Internet access via a high-speed lease line

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment at the college is divided into internal and external components, with a ratio of 30:70 respectively, as outlined in the college prospectus and program curricula. The internal assessment, totalling 30 marks, is transparently conducted through various means. Attendance, worth 5 marks, is graded based on specific percentages. House exams, comprising 10 marks, are meticulously organized by the college and overseen by the House Exam Committee to ensure fairness. In-class evaluation, worth 15 marks, includes class tests, quizzes, assignments, and participation in seminars, with immediate feedback provided to students. External assessment, constituting 70 marks, is primarily based on the term-end examination, centrally conducted by Himachal Pradesh University.

Students who have grievances regarding internal examinations have the option to either represent themselves or approach the concerned teacher directly to seek resolution. If a student fails to qualify in one course, they may appear for a supplementary examination, while failure in two courses results in being awarded a compartment. For three or more course failures, the student is required to repeat the examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1VTaZ30eZsCTceDYQ7jqvuuM0l2wwWXUi/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. College Bilaspur has a well established mechanism for internal examinations and evaluation process. The schedule of the internal examination is prepared, displayed on notice board and shared with all the stakeholders well in advance. The questionpapers are set by respective faculty members based on the syllabus covered as per the HPU guidelines. Students appear for their house exams and their answer-scripts are evaluated by the respective faculty member. Each of the faculty member ensures full secrecy, impartiality and integrity of the character during question paper setting and evaluation of the answer-scripts. The evaluated answer scripts are shown to the individual students in the class where doubts/queries of student about their evaluation are taken, clarified and rectified. If anyhow any students still not satisfied then the college has mechanism to get the transcripts rechecked by another faculty member of same subject. Thereafter, the record of internal examination is finalized after full satisfaction of the individual student. This ensures the transparent, efficient and time bound rectification of the grievances reported related to internal examinations at our college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/file/d/1VTaZ30eZsCTceDYQ7jqvuuM0l2wwWXUi/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Govt. College Bilaspur offers undergraduate (UG) and postgraduate (PG) courses in Humanities, Commerce, Science, and Vocational/Technical Courses affiliated with Himachal Pradesh University, aiming to foster responsible, civic-minded individuals and holistic development.

Program Outcome (PO)

Humanities: The program broadens students' understanding of culture, society, and history through courses in literature, political science, sociology, and history. It develops critical thinking, and communication skills, and prepares students for competitive exams or further studies.

Commerce: Focuses on business principles, financial management, and economic theories. Students gain skills in financial analysis, decision-making, and corporate governance, preparing them for careers in business and finance with a technology-driven approach.

Science: Offers a strong foundation in scientific inquiry, experimentation, and data analysis, preparing students for careers in research, healthcare, or environmental management, emphasizing critical thinking and interdisciplinary collaboration.

Vocational/Technical Courses: These courses enhance employability by offering industry-specific skills in IT, retail, and tourism, aligned with the National Skills Qualifications Framework (NSQF) to meet industry demands and foster professional ethics.

Course Outcomes (CO)

Humanities: Enhances analytical skills, communication, and engagement with social issues.

Commerce: Builds proficiency in financial analysis, business laws, and strategic decision-making.

Science: Fosters data analysis, problem-solving, and interdisciplinary research.

Vocational/Technical: Enhances technical competence and problem-solving abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Govt. College Bilaspur, the evaluation of Program Outcomes (PO) and Course Outcomes (CO) is a continuous process aimed at assessing student learning and supporting effective teaching. The college ensures timely content delivery as per the syllabus,

complemented by regular formal evaluations. To enhance student learning, various intra/inter-faculty activities like case studies, debates, and competitions are organized, encouraging students to apply their knowledge to real-world situations. Extracurricular activities also promote sportsmanship and overall development.

Faculty members adopt student-centric teaching methods, including experiential learning, participative learning, and problem-solving approaches, especially in Science, BCA, BBA, and vocational courses like B.Voc. These courses are designed to include practical schedules and promote active participation. Teachers organize seminars, national and international conferences, and provide additional support to slow learners through tutorial sessions.

PG students are guided towards emerging research areas, encouraged to publish their project work, and participate in workshops and seminars to interact with experts. These initiatives aim to prepare them for higher education and research, including Ph.D. pursuits. Field trips and industrial visits further enhance learning, providing real-world exposure and practical experience.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

822

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/10cU8y0vRQ73zMYx0LNEZGRrBGTQm6jy7/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drive.google.com/file/d/1mrB2JulwvopsQEhibkqdeFso7eZ_2pIf/view?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Various co curricular activities are carried out in the college to sensitize students about social issues and for overall development of their personality. During this year students have participated in many NCC, NSS and other camps. 1. A blood donation camp was organised in the college in which 11 students donated blood for a noble cause. 2. Cadets participated in Puneet Sagar Abhiyan in which they cleaned shores of Govind Sagar Lake in Bilaspur. 3. Students celebrated International yoga Day on 21 June. They organised rallies on the topics pollution, water conservation, Swachh Bharat abhiyan, save environment etc. 4. 01 Naval cadets has represented our college in Republic Day parade in New Delhi on 26 January, 2024. The aim of all these activities is to develop qualities of comradeship, leadership, unity, discipline etc. among the students so that they can be good citizen of the country.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

80

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4207

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

34

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college cultivates a dynamic learning environment that extends beyond traditional classrooms. There are 42 well-ventilated Wi-Fi enabled classrooms, equipped with blackboards/green boards, lecture stands, and comfortable furniture, provide the foundation for a focused learning experience. A spacious multipurpose hall with a 300-person capacity caters to guest lectures, workshops, and other academic events. Wi-Fi blanketing the entire campus facilitates access to learning resources and fosters collaboration. Beyond academics, the college prioritizes a holistic student experience. A dedicated yoga centre promotes physical and mental well-being, while separate indoor and outdoor gymnasiums offer opportunities for strength training and physical conditioning. Students can explore their athletic passions through a variety of indoor and outdoor games facilities, including a multipurpose playground and dedicated badminton courts with modern synthetic flooring. A separate music department provides resources and guidance for musically inclined students, potentially hosting events where they can showcase their talents. In total, this comprehensive suite of facilities, encompassing classrooms, technology, fitness centers, sports grounds, and a dedicated music department, fosters a dynamic and enriching learning environment that caters to the academic, physical, and cultural development of students.

ICT Infrastructure:

- Desktops: 202 (135 in laboratories and 67 in office, various departments, career counseling, library etc.).
- The college has 7 classrooms with smart boards.
- There are 9 classrooms/Labs with Kaon, LCD/ LED projectors and LCD TV.

Laboratories

- The college has 24 well-equipped laboratories. Out of which 6 laboratories has computational facilities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1zlw1V-yhu7wSWcaUe1QLJv9iLLHoSOso/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for sports games, yoga, and cultural activities. For practice and organization of these activities, the college has outdoor as well as indoor space. The students practice the various games in the open campus area. This area is generally used to organize activities like Volleyball, Basketball, Kabaddi, Kho-Kho and Athletics.

- There is one outdoor playground for Kho-Kho, Handball, Kabaddi, Vollyball and for Field Events.
- The college has one Gymnasium Hall, Open Gymnasium and one yoga centre.
- The college also has one indoor hall for table Tennis, Carom, Chess. One practice hall for cultural Activities (Vocal) and one practice hall for cultural activities (instrumental).
- The college has hosted significant sports and cultural events of varying magnitude at college and state levels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1c6t55QT3fbVnNcnJv_0yDWRjwNBtFyfDC/view?usp=drive link

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1KI_ffym35SwkdUcC4ACwGvC7Ca5TY8qS/view?usp=drive_link
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.16

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, using the SOUL 3.0 Integrated Library Management System since 2022, offers a fully automated solution that enhances the management and accessibility of resources. The software's modules include Administration, Cataloguing, Circulation, OPAC, Serials Control, and more, which streamline various library functions. The Administrative Module ensures smooth operation by setting rules for processes like vendor management, budget allocation, and user categorization. These parameters are configured before going live to ensure the software runs without issues.

The Cataloguing Module maintains a comprehensive database of resources, including authors, subjects, and series, aiding library staff in efficiently processing new acquisitions. The Circulation Module helps in managing user records, book transactions (issue, return, renewal), and generating various reports. It also allows users to reserve and issue books on interlibrary loan.

A major highlight of SOUL 3.0 is the Web OPAC module, which provides a user-friendly interface for students and faculty to search for library materials by various criteria, including location. This advanced search capability has made it easier for users to access necessary references, significantly improving both the efficiency of library operations and user experience. Thus, SOUL 3.0 has greatly enhanced the accessibility and management of library services.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.78

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

109

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is committed to providing state-of-the-art IT facilities and seamless internet connectivity to support both academic and administrative needs. The campus houses 216 computers, including 135 in laboratories and 66 in offices and departments, ensuring ample resources for students and staff. These computers are spread across various teaching departments, labs, and the library, all of which are fully functional. Additionally, 16 classrooms are equipped with modern teaching aids, such as smart panels, LCD/LED projectors, or TVs, enhancing the learning experience.

The institution regularly updates its IT infrastructure, reflecting both quantitative and qualitative improvements. Seven well-equipped computer labs are strategically located across the campus, tailored to meet the needs of different academic disciplines. Notable facilities include a new IT Lab with 28 computers and a multifunctional printer, as well as specialized labs for BCA, PGDCA, and BBA/BTTM/Biotechnology students, ensuring dedicated resources for diverse courses.

Campus-wide Wi-Fi connectivity ensures seamless internet access for all students, staff, and hostel residents, facilitated by ten strategically placed access points, supplemented by additional free Wi-Fi access from Reliance-JIO. All departments are connected to the campus network, fostering a collaborative and resource-rich academic environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

216

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35.37

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution demonstrates a commitment to efficiency and excellence through various committees dedicated to repair and maintenance. Skilled personnel, including SLA, JLA, and LA, are engaged for the upkeep of laboratories, ensuring optimal functionality. The campus cleanliness and sports ground maintenance are managed by a dedicated team comprising sweepers, College Beautification Committees, Eco-club, NSS Camps, and Swachhata Drives, collectively contributing to a pristine and vibrant environment. The library, a hub of knowledge, is meticulously maintained with the assistance of a dedicated library attendant who ensures the orderly management of library assets.

Strategic scheduling of the institution's timetable ensures maximum utilization of resources, including classrooms, labs, IT lab, Conference Hall, Multi-Purpose Hall, theatre classrooms, sports complex, and grounds. Embracing technology, the institution provides Wi-Fi facilities across the campus, enabling students and faculty to stay abreast of the latest information. Additionally, the provision of boys and girls hostels at nominal charges reflects the institution's commitment to providing affordable and comfortable boarding and lodging facilities for its students. Through these systematic approaches to maintenance, cleanliness, and resource utilization, the institution ensures a conducive and progressive learning environment for all its stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2768

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above								
<table border="1"> <thead> <tr> <th data-bbox="102 441 547 506">File Description</th> <th data-bbox="547 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 506 547 741">Link to institutional website</td> <td data-bbox="547 506 1436 741"> https://docs.google.com/document/d/1FO0qAt96381a9Gjc147aYMFoWLH-NHLu/edit?usp=sharing&oid=113902106908491565865&rtpof=true&sd=true </td> </tr> <tr> <td data-bbox="102 741 547 806">Any additional information</td> <td data-bbox="547 741 1436 806"> No File Uploaded </td> </tr> <tr> <td data-bbox="102 806 547 949">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="547 806 1436 949"> View File </td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	https://docs.google.com/document/d/1FO0qAt96381a9Gjc147aYMFoWLH-NHLu/edit?usp=sharing&oid=113902106908491565865&rtpof=true&sd=true	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	https://docs.google.com/document/d/1FO0qAt96381a9Gjc147aYMFoWLH-NHLu/edit?usp=sharing&oid=113902106908491565865&rtpof=true&sd=true								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
0									
<table border="1"> <thead> <tr> <th data-bbox="102 1328 547 1393">File Description</th> <th data-bbox="547 1328 1436 1393">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1393 547 1458">Any additional information</td> <td data-bbox="547 1393 1436 1458"> No File Uploaded </td> </tr> <tr> <td data-bbox="102 1458 547 1682">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="547 1458 1436 1682"> View File </td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances	A. All of the above								

through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

51

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

172

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year, Government College Bilaspur follows the regulations set by the University for student elections, ensuring that students have representation in various committees. These student representatives actively participate in committee meetings, contributing to discussions and the decision-making process. The Student Council plays a crucial role in maintaining academic discipline, supporting a conducive learning environment.

Beyond academics, the Student Council is involved in a wide array of co-curricular, extracurricular, and sports activities. Council members are assigned specific tasks during events such as the Annual Sports Day, Prize Distribution Program, Cultural Activities and Competitions, and the Annual NSS Winter Camp. They also contribute to significant occasions like the NCC Republic Day Parade, where they showcase leadership and teamwork.

Moreover, Student Council members take on a proactive role in organizing and coordinating various inter-college events and competitions. They assist faculty members and act as liaisons for students, ensuring smooth communication and effective execution of college and departmental activities. Through their dedication and involvement, the Student Council not only enhances the overall campus experience but also nurtures leadership, responsibility, and teamwork among students, contributing to the overall growth of the institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/14h0l4kr8AT1LaCgZ0YifemumrliF2UFI/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Government College Bilaspur (H.P.) was established in 1999 under the name of the Old Students Association. Its primary objective is to foster cooperation between alumni and the college administration to enhance the overall development of the institution. The association plays a pivotal role in supporting deserving and needy students financially, ensuring that they have the resources needed for their academic success.

In addition to its educational support, the Alumni Association actively engages in social welfare initiatives, such as organizing health camps, blood donation drives, and other charitable events for the benefit of both members and the wider community. The association also contributes valuable suggestions regarding academic growth, infrastructure improvements, and the general welfare of students, ensuring the institution's continual progress.

To strengthen communication and engagement with alumni, the association has embraced modern technologies, including social media platforms. This digital presence allows for more effective and timely interactions, enabling alumni to stay connected and contribute to the college's growth. Through regular annual meetings and ongoing activities, the association continues to play a crucial role in the college's development and in the lives of its students and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration sets plans- both long and short term based on the vision and mission of the college. Policy making and planning are carried out keeping in mind the stakeholders. All stakeholders are actively encouraged to participate and express their views for effective decision making & policy formulation. For effectively implementing the above mentioned vision and mission, the administration associates with various committees to specifically focus on each and every component related with the core objective of the institution. The Staff Council is an important platform for the interaction between the Principal and the faculty members. The Principal convene regular meeting with Staff council and various committees' members for planning and mandated tasks of their committee. The college has a Grievance Committee and students' association which represent the issues to the Principal. To ensure best practices in governance and management, the IQAC plays an active and significant role and oversees all activities organised under its aegis. All stakeholders provide informal feedback and action taken report play a vital role for the implementation of vision and mission of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1FwUfI4hILnEDLWcWBmly33K62JY4FH3d/view?usp=sharing
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The progressive administration of a college is the result of effective leadership of the college. The vibrant and motivated Principal of the College, as the topmost administrative officer, has successfully created the environment of mutual trust and he has effectively decentralised the governance. The college has a decentralized participative structure for managing the functioning of the institution. The Principal of the college delegates all the powers to the convener's of the various

communities formed at the beginning of the year and convene co-ordinates with all the committee members to execute the assigned work. Each department works under the head of the department for strategic alliance between the Principal and other faculty members of the Department. The college appoints specialised admission committees for sciences, humanities and commerce streams. A helpdesk committee constituting of faculty and student volunteers is available for admission-related queries. The college has a grievance redressal committee that works around the year to cater to student-related issues. To encourage value based education catering to the needs and demands of the society the college enroots with departments such as NCC NSS, Rover and Rangers for multidimensional growth of the students. The college also has a College Students Central Association body which is a governing body of students named under the flagship of CSCA which joins hands with the administration in improving the health of the college. The well-defined organizational structure of the college highlights that decentralization is the core principle in the overall functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

GC Bilaspur being a government institution, follows the government policies. For effectively running the institution a strategic plan for the students, teachers, infrastructure, technology is prepared keeping in mind all the stakeholders. The guidelines of DHE is strictly kept in mind while carrying out the plans various committees are set up right at the beginning of the year for smoothly running the institution. Apart from this regular meetings are held from time to time as per the need of the requirement. IQAC and advisory committee regularly hold meetings for effectively managing the administration keeping in mind the directions of DHE and local administration from time to time Departments also chalk out their annual plans and also plan various activities to be conducted throughout the year

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College Bilaspur adheres to policies set by the state government and the University Grants Commission (UGC). The institution is administratively managed under the Department of Higher Education, Himachal Pradesh (HP), and follows the guidance of the Directorate of Higher Education in Shimla. The Principal, as the head of the institution, manages internal affairs, with authority delegated to the senior-most faculty member in the absence of the Principal.

Appointments for permanent faculty are made through a competitive process via the Himachal Pradesh Public Service Commission (HPPSC), while non-teaching staff are also recruited by HPPSC. Faculty for self-financed and community programs are appointed by the Principal after a selection panel process.

Service rules and procedures for staff are governed by various central and state regulations. These include Central Civil Services Rules, Pension Rules, and Conduct Rules, alongside Himachal Pradesh Financial and Treasury Rules. The institution also follows the Right to Information Act, 2005, and the Sexual Harassment of Women at Workplace Act, 2013.

UGC regulations, such as those for college affiliation, ragging prevention, and online learning, are strictly followed to ensure compliance with national educational standards. The college operates under a framework of good governance, promoting transparency and accountability in its administration.

File Description	Documents
Paste link for additional information	https://acrobat.adobe.com/id/urn:aaid:sc:AP:e16aeb60-54b1-4421-a931-f319d55326df
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government College Bilaspur ensures that all welfare schemes provided by the government for its employees are communicated and accessible. These include a range of leave options, such as duty leave for conferences and seminars, maternity and paternity leave, study leave, earned leave, and leave encashment. Additionally, employees are covered under group insurance schemes, provident fund/NPS, gratuity, and other retirement benefits. The college also offers duty leave for faculty development programs and provides TA/DA for employees on official duty.

The college supports its staff with a dedicated canteen space and residential rooms for accommodation. A well-equipped browsing area in the library further enhances the learning and research capabilities of faculty members. The Prevention of Sexual

Harassment Cell ensures a safe and supportive environment for all staff members. The institution actively encourages professional development by facilitating faculty participation in conferences, workshops, and other academic events at national and international levels. Training in computer and software management is also provided for non-teaching staff.

Moreover, a fully equipped gymnasium is available to staff for physical well-being. Faculty performance is regularly evaluated through the Annual Confidential Report (ACR) as part of the Performance Appraisal System, in line with UGC and state government guidelines, fostering continuous professional growth and recognition.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

60

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The professional performance and achievements of faculty members at Government College Bilaspur are assessed through the Annual Confidential Report (ACR), following the guidelines set by the UGC and the State Government. The ACR is submitted to the

Principal, who oversees the evaluation process. Afterward, the report is communicated to the Directorate of Higher Education for further review, which helps in career enhancement and other administrative purposes. The performance appraisal of faculty members is assessed by both the Principal and the Directorate, ensuring alignment with institutional and governmental standards.

For non-teaching staff, their performance is evaluated based on their work, behavior, and completion of assigned tasks on an annual basis. While there is a formal appraisal system for non-teaching staff, Class IV employees do not follow a structured performance appraisal system. Instead, their evaluation is based on periodic assessments of their work and conduct, as observed by the authorities. This system ensures that the contributions of all staff members, regardless of their role, are regularly reviewed to maintain a high standard of service and productivity within the institution. Through these evaluations, the institution promotes continuous development and helps identify areas for improvement, fostering a supportive work environment for all employees.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=notice_board&tid=6
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As this institution is a Government College, funds are utilized strictly as per the financial rules and regulation of the state Government after performing all codal formalities. The college conducts regular internal and external financial audits to maintain transparency in the expenditure as per the direction of the Government of Himachal Pradesh. The Principal monitors the proper division and utilization of all funds. Various committees such as the Advisory committee, Purchase committee are also constituted for proper utilization of these funds. The bursar of the college also looks after the financial matters. For the utilization of the PTA fund, approval of the PTA Executive is a prerequisite and the PTA secretary keeps necessary records

related to the utilization of fundss. The funds generated through self-financing courses are utilized after the approval of the HEIS management committee. The external audit of the Government funds is done by the auditors from the office of the Accountant General (AG) of Himachal Pradesh Shimla. The audit of PTA and HEIS funds is done by the registered Chartered Accountants. In all the audits various accounts and objections are settled.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1jbALTPEKVg4_pKCqGa47PnDl9mJXbBKF/view?usp=sharing
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5000

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. There is transparency in finance and accounts. Various software like online Treasury Information System (OLTIS), esalary, e-vitran, e-pension, e-NPS etc. are there in HP Treasury Department to release the salary of the regular staff. Any other remuneration to the staff is to be given online and through checks. Administrative committees including Advisory & Purchase/ GEM committee have been constituted to monitor the optimum utilization of funds. The purchase committee seeks quotations

from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the purchase verification committee. The Principal, Advisory and purchase committees ensure that the expenditure lies within the budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. Purchase committee can give the sanction below Rs. 3000 and sanction of Rs. One lakh and above is send to Director of Higher Education.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1gL8yNOYlmcCJV5YQWbKirY-ERp0UaeTU/view?usp=sharing
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the college. IQAC review the facilities provided to the stakeholders at regular interval. The IQAC plays a crucial role in the enhancement and maintaining the quality of education in the institution. The different initiatives have been taken for the implementation of Green practices in the campus. The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Awareness Programme on Renewable Energy and e-Waste Management. For the better implementation of green practices, IQAC distributed these activities among various departments. The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. The IQAC has advised the administration to enrich ICT infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitored the progress of the institution and mobilized resources for the overall development of this institution. The periodic meetings of the cell were held and plans/policies for developing academic quality and infrastructural facilities were discussed. The committees were assigned the responsibilities of executing these policies and plans. Review meetings of the IQAC were also held at periodic intervals through its various Staff Council committees to ensure the completion or implementation of these plans/ decisions i.e., teaching-learning process, structures and methodologies of operations and learning outcomes. Students' Internal assessment and attendance is monitored and evaluated at periodic intervals. Feedback collected from students and stakeholders were also analyzed at the meetings of IQAC and necessary steps were taken to improve teaching learning process. Besides this, the college has made strong initiatives to strengthen the library and ICT facility to the students. The books of different subjects have been purchased as recommended by the teachers for the library. Besides this, ICT facility has been boosted by upgrading class rooms into smart class rooms and making campus Wi-Fi enabled. All these efforts made by the college have shown constant academic excellence by its good academic results

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Bilaspur is committed to fostering gender equity by addressing the challenges posed by a deep-rooted patriarchal system and creating a safe and inclusive environment for all students, especially women. The college recognizes the importance of ensuring equal opportunities and ruling out gender-based discrimination, which is fundamental for the transformation of education and society.

To promote gender equity, the college has established various measures and facilities to create a supportive and healthy working environment. Specific committees, such as the Anti-Sexual Harassment Committee and Internal Complaint Committee, are in place to address any grievances related to gender-based issues. These committees work proactively to prevent harassment and provide a platform for women to voice their concerns.

The college also promotes awareness about gender equality through seminars, workshops, and awareness programs. Safe spaces for women students are created, ensuring that they feel secure and supported in their educational journey. Additionally, the

infrastructure, such as well-equipped women's restrooms and hostels, is designed with the needs of female students in mind.

By focusing on creating an environment where gender equity is valued, Government College Bilaspur seeks to empower women, encourage their active participation in all spheres of college life, and contribute to a broader societal change towards equality.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1Le0_oBwidhTtuPzyZehT9O2KRS7Oclf0/edit?usp=sharing&oid=113902106908491565865&rtpof=true&sd=true

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government College Bilaspur has implemented a robust solid waste management policy to ensure the effective disposal and recycling of waste. The college focuses on reducing waste generation and diverting as much waste as possible from landfills by promoting recycling and reuse. A key strategy in this process is the effective segregation of waste into wet and dry categories, which prevents contamination of recyclable materials and ensures proper disposal.

1. **Wet Waste:** This includes all organic and food waste but excludes items like paper plates and cups, which are often mistakenly categorized as wet waste.
2. **Dry Waste:** This encompasses all non-organic materials, excluding e-waste.

The college has strategically placed color-coded bins across the campus based on traffic volume and the types of waste typically generated. These bins help in easy and clear segregation of waste. For garden waste, composite pits have been created to support organic waste management. Additionally, the waste collected is handled by the concerned government authority, ensuring proper disposal and recycling processes are followed.

By focusing on waste segregation and promoting recycling, the college adopts a practical approach to managing solid waste, contributing to environmental sustainability and minimizing its ecological footprint. The initiative reflects the institution's commitment to responsible waste management practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	B. Any 3 of the above

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution encourages students to actively participate in a variety of departmental, inter-departmental, and inter-college programs, organized to sensitize them towards cultural, regional, linguistic, communal, and socio-economic diversities. These activities aim to foster an inclusive environment and promote respect for diverse traditions and backgrounds.

The NCC and NSS play a crucial role in this mission, focusing on the holistic development of students. The college has successfully raised awareness about national unity, social responsibility, and personal well-being. These initiatives have also helped students understand the importance of preserving cultural and communal harmony.

Moreover, the "Hindi Diwas Celebration" organized by the Department of Hindi serves to promote love for the mother tongue, while celebrating linguistic diversity and national unity. Such activities cultivate a sense of pride in one's heritage, encouraging students to appreciate the rich linguistic and cultural fabric of the country. Overall, these efforts contribute to the development of well-rounded, socially conscious individuals who are aware of and respect the diversities within society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is deeply committed to instilling constitutional obligations in its students and staff, aiming to nurture responsible and informed citizens. To promote this vision, "Constitution Day" was celebrated on 26th November 2023 by the NCC Army Wing, with expert lectures focusing on the life and contributions of Dr. Bhim Rao Ambedkar. These lectures highlighted his pivotal role in drafting the Indian Constitution, emphasizing the rights and duties enshrined in it. The celebration also included a painting and poster-making competition, where students creatively depicted various aspects of the Constitution, encouraging them to engage with its values.

The Republic Day celebration further underscored the significance of the Indian Constitution, fostering a sense of national pride and understanding of its role in shaping the country's democratic framework. Similarly, the Independence Day Parade was organized to commemorate India's struggle for freedom and the crucial role of the Constitution in ensuring the rights of citizens.

To instill patriotism, the institution also celebrated Kargil Vijay Diwas, honoring the sacrifices made by soldiers during the Kargil War and emphasizing the importance of national unity and pride. Through these initiatives, the college strives to cultivate a sense of civic responsibility, national pride, and respect for the Constitution among its students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="102 689 537 757">File Description</th> <th data-bbox="547 689 1436 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 537 824">Code of ethics policy document</td> <td data-bbox="547 757 1436 824">No File Uploaded</td> </tr> <tr> <td data-bbox="102 824 537 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="547 824 1436 1115">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1115 537 1182">Any other relevant information</td> <td data-bbox="547 1115 1436 1182">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	No File Uploaded	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents								
Code of ethics policy document	No File Uploaded								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded								
Any other relevant information	No File Uploaded								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>The institution has made exemplary efforts to integrate the celebration of various national and international days and festivals into the learning experience, fostering a sense of unity, national pride, and environmental consciousness among students. Faculty, staff, and students come together enthusiastically to celebrate these events, paying tribute to national leaders and promoting key values related to patriotism, environmental awareness, and social responsibility.</p> <p>The NSS played a central role in celebrating important events such as "Gandhi Jayanti" "National Unity Day"etc emphasizing the significance of national leaders and the spirit of unity. Similarly, the NCC Army Wing organized the celebration of "Full Statehood Day" "World Water Day" "World Earth Day" , and "International Yoga Day" focusing on environmental conservation and wellness.</p> <p>The Red Ribbon Club marked "World AIDS Day" on 1st December 2023,</p>									

raising awareness about HIV/AIDS. Other events organized by the NCC Army Wing included "World No Tobacco Day" and "Kargil Vijay Diwas" , promoting health awareness and patriotism. These initiatives ensure students are well-rounded, socially aware individuals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Nowadays, education has become a rat-race with studying and stress becoming more and more interlinked to each-other. This defeats the very purpose of education, producing emotionally weak graduates and post-graduates. Tough competition, pressure from social and peer group for recognition makes them vulnerable to the allure of substance abuse as a coping mechanism and pushes them towards the evils of substance abuse as well This induces stress and mental distress. To combat this alarming trend GC Bilaspur incorporates timeless practices like meditation and yoga, deeply rooted in Indian culture, into our educational framework. The college boasts a tranquil and stress-free environment, evident in our consistent outstanding performance in both academics and sports. The mentor mentee sessions have yielded great preparing and guiding students for challenges in personal and professional lives. With a significant number of female students across all streams we take pride in stress free campus with no case reported for any kind of abuse, ragging or drug abuse. Our students exhibit exceptional teamwork and social responsibility, as the college regularly hosts various events of repute at state, national and international level with active participation and cooperation of students

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Govt. College Bilaspur takes pride in fostering a supportive and inclusive environment for its employees, particularly women, by providing a well-structured day-care facility. This initiative reflects the institution's commitment to gender equity and work-life balance, enabling women employees to excel in their professional roles without compromising their caregiving responsibilities. The day-carecentre is equipped with all necessary furniture and facilities to ensure a safe and nurturing environment. It operates during working hours, catering to the diverse needs of employees with young children. This facility alleviates the stress associated with finding reliable childcare, allowing women staff members to focus on their academic and administrative duties with peace of mind. Moreover, it fosters a culture of empowerment by enabling women to actively participate in career-building activities, research, and professional development without the dual burden of work and childcare. The day-care facility stands as a testament to the institution's progressive approach, ensuring that no employee has to choose between career aspirations and familial responsibilities. By addressing this critical need, the institution strengthens its distinctiveness and commitment to creating a balanced, equitable, and inclusive workplace that supports the holistic development of its employees and their families.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In preparation for the upcoming NAAC inspection, Government College Bilaspur is taking several key steps to improve and enhance its educational environment. One of the significant initiatives is the proposal to sign a Memorandum of Understanding

(MOU) with the Heartfulness Education Trust, aimed at further promoting a stress-free and holistic learning environment for students.

Additionally, the college plans to develop an auditorium for student activities and events, creating a space for cultural and academic gatherings. To further strengthen academic infrastructure, there is a proposal to establish a fully equipped Postgraduate (PG) block with advanced labs for MSc students, enhancing the quality of research and practical learning.

Given the shortage of staff, the institution is actively engaging with the Government of Himachal Pradesh to address this issue and request more sanctioned posts, ensuring that the teaching and administrative workload is efficiently managed.

To improve organizational efficiency, the college is preparing a department-wise activity calendar, helping to plan and coordinate academic and extracurricular events throughout the year. The college also plans to organize various seminars, workshops, and conferences to enrich students' academic experiences.

Finally, the college aims to upgrade its infrastructure by creating more smart classrooms, leveraging technology to provide an interactive and modern learning experience for students. These steps collectively contribute to the college's readiness for the NAAC inspection and its commitment to continuous improvement.